



**SOUTH
DAKOTA
MINES**

STUDENT ORGANIZATION FUNDRAISER

APPLICATION FORM

Student organizations wishing to conduct fundraising activities on or off campus must submit this completed form for University review and authorization. Completed forms must be submitted to the Office of Student Engagement.

Note: Reservations for space on campus must be requested separately and through the Scheduling and Event Operations office. Requests will not be finalized until an authorized Fundraiser form has been received at the Scheduling and Event Operations Office.

Date of Request: _____

Name of Requestor: _____ Telephone: _____

Name of Organization: _____

Start Date of Fundraiser: _____ End Date of Fundraiser: _____

Description/Purpose of Fundraiser: _____

Proceeds go to: _____

Location of proposed fundraiser: _____

Estimate of amount to be raised: _____

Proceeds will be deposited to Account Number: _____

Signature of Organization Officer

Signature of Organization Advisor

OFFICE USE ONLY

APPROVED

DENIED

Signature of Director Student Engagement

Date

Comments:

Upon decision of approval or denial, the Office of Student Engagement will forward a copy of this form to the Surbeck Scheduling.